

## CLAIM FORM - TP NOTIFICATION

Dear Policyholder,

We are sorry to learn of the incident involving your vessel. With your assistance we will use our best endeavours to process your claim without undue delay.

Please find below the two third party claim forms which your policy insurers require to be completed. Please pass a copy of the Claimant Questionnaire to the Third Party. Please return these to us as soon as possible, with a full description of the claim incident. If you can also provide the following additional information it will help us to negotiate an early decision from the insurers:

- Photographs of any damage to your vessel and that of the third party.
- Any written quotations/estimates for the repair or replacement of damaged items if they are available to you.
- A diagram of the incident, witness statements if available, and personal details of any other parties involved if your claim is for a collision.

***It is essential that you return the claim forms as soon as possible. Although estimates may not yet be available, please do not delay submission of your claim form.***

Under the terms of your policy you have an obligation to take reasonable steps to reduce any further damage to your boat, and to give the insurers all possible information to assist them in assessing your claim.

A surveyor may be appointed to investigate your claim and will also be able to advise you. If a surveyor has been appointed, please expect contact from him shortly.

We look forward to receiving the completed form as soon as possible and will keep you informed of progress on your claim.

Yours faithfully,

Claims Department  
Pantaenius UK Limited

**THIRD PARTY LIABILITY DAMAGE CLAIM**

Third Party Liability Policy No:	Claim No:
<b>A. Policyholder</b>	
Name :	
Address:	
Yacht Name & Type :	
Skipper at the time of damage :	
Location at time of damage :	
Date and time of damage :	
What kind of claim has the claimant lodged? <i>Please enclose copies of correspondence.</i>	
Do you believe that you are responsible for the incident?	
In what way do you believe that you were negligent, leading to the incident?	
In your opinion is the claimant responsible or partially responsible for the damage? <i>(Continue overleaf if necessary).</i>	
<b>B. Claimant</b>	
Name:	
Address :	
Yacht Name and Type :	
Skipper at the time of damage :	
Please provide us with a <b>detailed description of the incident</b> . If necessary please use the back of this sheet and include sketches.	

Signed \_\_\_\_\_

Date \_\_\_\_\_

**We would like to point out that any admission of liability or payments to the Third Party without the express approval of your insurers may result in a complete loss of any entitlement under the policy.**

**CLAIMANT QUESTIONNAIRE**

Our Policyholder:	Policy No:
According to our Policyholder, you have lodged a claim against him/her. In order to process the claim, please answer the following questions and return them to us as soon as possible. We would like to point out that a fraudulent or exaggerated claim (e.g. the inclusion of additional repairs or replacements) may result in the rejection of your entire claim.	
Your Name :	
Your Address :	
Date of Claim/Time :	
Place of Damage :	
Type of Damage :	
Estimated amount of damage (if possible, preliminary estimate) :	
Can you make deductions on input taxes?	
<b>Are you insured against damages for which you are responsible? If yes, please provide the following:</b>	
Name of Insurance Company :	
Address :	
Policy No :	
Please provide us with a <b>detailed description of the incident</b> on the back of the sheet. Sketches may be included. Please include a detailed description of the <b>error</b> which you believe our policyholder made.	

Signed \_\_\_\_\_

Date \_\_\_\_\_